# Pitt Community College

# Young Alumni Award
# Nomination Form

**Pitt Community College Alumni Association**

**Vernon White Building, Room 2**

**Greenville, NC 27835**

**252-493-7229**

**pittcc.edu/alumni**

**adsmith@email.pittcc.edu**

# Young Alumni Award

## Description

The Young Alumni Award honors alumni of the last decade for exceptional achievements in career, public service and/or volunteerism that brings honor to the College. Recipients should have adhered to standards of moral and ethical conduct that would cause the College to be proud to present the award to the recipient as a role model for students and other alumni. Standards for recognition include one or more of the following: Demonstrated leadership capability, substantial indication of a commitment to the service of others, demonstration of potential for leadership/distinction in the long term, and substantial commitment to Pitt Community College and its mission. This individual has also distinguished him/herself through meritorious achievement in the early years of his/her career, or through exceptional service to the community or to the school. Up to one award is presented each year. Selections are made by the Awards Committee of the Alumni Association.

## Eligibility

This award is presented to those who have attended Pitt Community College for a minimum of two semesters, completed their educational goal(s), and meet criteria for alumni status as defined by the bylaws of the PCC Alumni Association. Current employees of the College are excluded from consideration. Receiving this award does not prevent one from receiving any other alumni awards if so selected.

## Exclusion from Eligibility

Current employees of the College are excluded from consideration for this award. Trustees serving current terms, members of the alumni board of directors and their spouses, and PCC Foundation Board members are also not eligible to receive alumni awards. The Alumni Awards Selection Committee reserves the right to reassign categories of nomination if deemed applicable. The honoree may not receive the award a second time.

## Deadline

Nominations may be submitted at any time throughout the year, however to be considered for the current year, they must be postmarked by April 29th of each year.

## Presentation of Awards

The awards will be presented at the Annual Alumni Awards Celebration, May 23, 2016.

## Submission of Award Application

- All materials including supporting documents, should be on letter (8.5 x 11) or legal (8.5 x 14) size paper
- All materials should be on white or other light-colored paper to facilitate photocopying
- Headshot should be in color (5x7; 300 dpi); if honored with an award honoree must have photo taken by PCC photographer
- All materials should be mailed or emailed
- All materials must be received by April 29th of each year to be considered for an award
- Incomplete applications will not be considered

## Selection Committee/Process

Every completed nomination packet received is presented to the Awards Committee. The awards Committee will include past award recipients, faculty, and or staff of PCC, and members of the Alumni Board of Directors. The committee reviews the nominees and selects the recipients. The recipients and nominators are contacted to determine their availability to attend the Alumni Awards Reception. Attendance is highly encourage for award recipients. Once confirmed to attend the College will announce the winners. All awards are presented during the Annual Alumni Awards Celebration. Division awards can be presented in the following divisions, however, each division may choose to give one award or none at all.

- Arts & Sciences Division,
- Business Division,
- Construction and Industrial Division,
- Health Science Division
- Public Service & Fine Arts
- Continuing Education and Community Development

Nominees may also be selected for the following awards:

- Young Alumni,
- Outstanding Employee,
- Distinguished Alumnus
- Honorary

Incomplete applications will not be considered. If an individual does not receive an award, they must reapply every year.

## Application Thoughts to Consider:

- Outstanding contribution to his/her profession, career achievements
- Outstanding contributions to the general welfare of his/her community, state, nation, service to humanity and community
- Outstanding contributions, services, leadership, etc. to Pitt Community College
- Membership to Alumni Association
- Service to Alumni Association
- Honors, awards, etc
- Summary narrative regarding significant accomplishments

**Direct Nominations to:**

Ashley Smith
Outstanding Alumni Awards
Pitt Community College
PO Drawer 7007
Vernon White, 2
Greenville, NC 27835

**Hand Deliver Applications:**

Ashley Smith
PCC
VEW 2

**Emailed Applications**

lelmore@email.pittcc.edu

For more information, email adsmith@email.pittcc.edu or call 252-493-7229.

The following form is designed to collect only the most basic information about the nominee. In order for a nomination to be considered complete, this form must be accompanied by the following documents:

## Alumni Awards Nomination Requirement Check Sheet

**Name of Alumnus:** _____

**Name of Nominator:** _____

**Nomination Form:** _____

**Resume:** _____

**Photo Received:** _____

**Award Requested:**

***Outstanding:*** ____

| | | | |
|---|---|---|---|
| Arts & Sciences: | _____ | Health Sciences: | _____ |
| Business: | _____ | Legal, Public, Fine Arts: | _____ |
| Construction & Industrial Technology: | _____ | Continuing Education: | _____ |

**Other Awards**

| | | | |
|---|---|---|---|
| *Distinguished :* | _____ | *Employee:* | _____ |
| *Young:* | _____ | *Honorary:* | _____ |

**Letters of Recommendation**

Letter of Support from Nominator: _____

Additional Letter of Recommendation: _____

**Other Supporting Documents**

- Articles by or about the nominee
- Any other documents deemed appropriate
- Additional letters of recommendation

**Is the Alumnus a member of the Alumni Association?**

Yes: _____ No:_____

# Nomination Form

Name of Nominee: _____ Date: _____

PCC Degree/Program of Study: _____ Major: _____

Year of Graduation/Years Attended: _____ Sex: ❒ Male ❒ Female

Degree(s) from other Institutions: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Business Address: _____

Business Title: _____

Work Phone: _____ Fax: _____

Email Address (Work): _____

Nature Of Job/Work: _____

If married, is spouse a PCC alumnus/a? _____ If yes, year of graduation? _____

## Nominator Information

Name of Nominator: _____

Address: _____

Home Phone: _____ Business Phone: _____

Fax: _____ Email: _____

Employer: _____

Job Title: _____

Relationship to nominee: _____

If person submitting information is a PCC faculty/staff member:

Position: _____

Department: _____